



10330 SE 32nd Ave. Suite 120  
Milwaukie, OR 97222  
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www.advancedhealingpdx.com

## Failure to Keep Appointment (“No Show”) Policy

Because we often have a waiting list of clients, No-Show or Last-Minute Cancellations greatly impact our scheduling. Please recognize that we do set aside the scheduled time just for you, have other clients to consider, and have to maintain a smoothly running business, we now find it necessary to charge for:

NO-SHOW APPOINTMENTS and LAST MINUTE CANCELLATIONS

**We respectfully ask that you give a 24-hour notice of cancellation.** Please Call 503-844-4325. If we cannot answer, leave your information on our voice mail. Appointments made online may also be changed via our online scheduling system at [www.advancedhealingpdx.com](http://www.advancedhealingpdx.com). Appointments made within 24 hours are automatically subject to cancellation fees.

### **APPOINTMENT / CANCELLATION POLICY CANCELLATION FEE: \$40.00**

First Last Minute Cancellation or No-Show may be waived as a one-time courtesy.

GIFT CERTIFICATES: Same policy applies.

LATE ARRIVAL: No fee is charged but your appointment will end at the scheduled time.

Exceptions to the above policy include legitimate emergencies and snow/ice storms causing dangerous road conditions.

I have read and understood the “No show” policy and agree to abide by its terms

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date